

# TONBRIDGE & MALLING BOROUGH COUNCIL

## AUDIT COMMITTEE

01 April 2008

### Report of the Management Team

#### Part 1- Public

#### Delegated

#### 1 AUDIT COMMISSION DATA QUALITY REVIEW REPORT 2006/07

The report details the work undertaken by the Audit Commission in reviewing the data quality issues used in the production of the Council's Key Performance Indicators.

##### 1.1 Introduction

1.1.1 The Audit Commission carries out a review of the processes involved in the calculation of the Key Performance Indicators used by the Government on a national level.

##### 1.2 The Report Findings

1.2.1 The report itself covers three stages;

- Management Arrangements - A review to determine whether proper corporate management arrangements for data quality are in place, and whether these are being applied in practice. The findings contribute to the auditor's conclusion under the Code of Audit Practice on the Council's arrangements to secure value for money (the VFM conclusion).
- Analytical review - An analytical review of 2006/07 BVPI and non-BVPI data and selection of a sample for testing based on risk assessment.
- Data quality spot checks - In-depth review of a sample of 2006/07 PIs most of which come from a list of specified BVPIs used in CPA, to determine whether arrangements to secure data quality are delivering accurate, timely and accessible information in practice.

1.2.2 The draft report, findings and action plan are attached at **[Annex 1]**, all of the recommendations made have been implemented by officers.

**1.3 Legal Implications**

1.3.1 None

**1.4 Financial and Value for Money Considerations**

1.4.1 None

**1.5 Risk Assessment**

1.5.1 None

**1.6 Recommendations**

1.6.1 Members are asked to **endorse** the action plan at Annex 1.

Background papers:

contact: Paul Worden

Nil

David Hughes  
Chief Executive

For Management Team

Sharon Shelton  
Director of Finance